

FREDERICK HOLMES



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C. 330-201-5031



Waterloo, NY 13165

PROFESSIONAL SUMMARY

Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

SKILLS

- AutoCAD
- Drafting
- Microsoft Suite
- Bluebeam Revu
- Adobe Suite
- Rhinoceros
- Three-Dimensional hands-on modeling
- Customer service
- Sketching

EDUCATION

Hobart And William Smith Colleges
Geneva, NY • 05/2020

Bachelor of Arts in Architectural Studies: Architectural History
Minor: Studio Art

Study Abroad

Rome, Italy
Immersive study emphasizing sculpture, classic architecture, and culture

BSHM Architects Inc.
Columbus, OH

Internship

Prepared visual presentations, using Photoshop and AutoCAD

PORTFOLIO

- <https://frederickholmes1.wixsite.com/designportfolio>

WORK HISTORY

Luck Grove Telecom - Team Lead

Syracuse, NY • 03/2022 - Current

- Increased customer satisfaction by ensuring timely completion of projects and adherence to high-quality standards.
- Conducted regular progress reviews with individual team members to identify areas for improvement and provide guidance on career development opportunities.
- Explored new tools and technologies that enhanced the capabilities of the team members while enabling seamless collaboration across departments.
- Led cross-functional teams for successful project execution while maintaining strong collaboration among team members.

Luck Grove Telecom - Drafter

Syracuse, NY • 06/2021 - 03/2022

- Provided cost-saving solutions through innovative design modifications, reducing material usage and labor costs.
- Ensured timely completion of tasks by diligently adhering to project schedules and meeting established deadlines.
- Maintained an organized digital filing system for easy access to essential project documentation, streamlining communication among team members.

Stoney Creek Landscaping - Seasonal

01/2020

- Provided exceptional customer service, addressing inquiries and resolving issues in a timely manner.
- Collaborated with colleagues to ensure smooth operations during high-traffic times, minimizing wait times for customers.
- Worked closely with supervisors to quickly address any concerns or challenges that arose during busy seasonal periods.

EXTRACURRICULARS

- Pre - Orientation Adventure Program (POAP), Excursion Leader, Geneva, NY, 2018, 2019, Led pre-orientation excursion as a guide for first year students during five-day backpacking trip through the Finger Lakes National Forest
- Boy Scouts of America, Eagle Scout, Wooster, OH, 2008-16, Conceived and designed an outdoor classroom and supervised construction at The College of Wooster
- National Honor Society (Order of the Arrow) Member
- Mountain biking, kayaking, and hiking